**QEPNT Public Engagement & Outreach Scheme Application Form**

Use this form when applying to QEPNT for funding up to £5000 for sponsorship of public engagement and outreach activities, or associated training.

# Applicant details:

|  |  |
| --- | --- |
| **Lead Applicant(s):** |  |
| **Applicant Job Title & Contact Details:**  (Email address, phone number) |  |
| **Applicant HEI:** |  |
| **Public Engagement Event/Activity Title:** |  |
| **Proposed Dates of Public Engagement Activity:** |  |
| **Funding requested:** | £ |

# Note: We may use anonymised demographic data of applicants for the monitoring of equality, diversity, and inclusion performance of QEPNT.

|  |
| --- |
| Public Engagement Event/Activity Overview:Description of activities to be undertaken, and details of the expected outputsProvide justification for all resources requestedDescribe the anticipated longer-term outcomes or impacts. |
| (<1000 words) |

# Funding Breakdown

|  |  |  |  |
| --- | --- | --- | --- |
| **Summary of Costs** | **Description / Detail** | **Costs (FEC) (£)** | **Costs (80%) [QEPNT Contribution]** |
|  |  |  |  |
|  |  |  |  |
|  | **Total Direct Costs (A)** |  |  |
| External cash contributions | **(B)** |  |  |
|  | **Total QEPNT contribution requested (=A [80%]-B)** |  |  |

|  |  |  |
| --- | --- | --- |
| Please note any in-kind contributions from partners, providing a description of the contribution and the value. This should be backed up by a letter of support from the partner. |  | £ |

# Submission

|  |  |  |
| --- | --- | --- |
| This proposal is submitted by: | | |
| (Print name) | (Sign here) | (Date) |

**Please submit completed Application Forms to** [**info@QEPNT.ac.uk**](mailto:info@QEPNT.ac.uk) **at any time.**